

# Texas Education Agency Standard Application System (SAS)

## 2018-2019 Technology Lending

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section 32.301	<b>FOR TEA USE ONLY</b> <small>Write NOGA ID here:</small>
<b>Grant Period:</b>	May 1, 2018, to August 31, 2019	
<b>Application deadline:</b>	5:00 p.m. Central Time, February 6, 2018	<small>Place date stamp here.</small>
<b>Submittal information:</b>	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> <b>RECEIVED</b>  <b>TEXAS EDUCATION AGENCY</b>  <b>DOCUMENT CONTROL CENTER</b>  <b>2018 FEB -6 PM 2:06</b> </div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

### Schedule #1—General Information

#### Part 1: Applicant Information

Organization name	County-District #	Amendment #	
Anthon ISD	071906		
Vendor ID #	ESC Region #		
	19		
Mailing address		City	State      ZIP Code
840 Sixth Street		El Paso	TX      79821
<b>Primary Contact</b>			
First name	M.I.	Last name	Title
Steven		Saldivar	Superintendent
Telephone #	Email address		FAX #
915-886-6501	ssaldivar@anthonyisd.net		915-886-2420
<b>Secondary Contact</b>			
First name	M.I.	Last name	Title
Sandy		Honts	Director Special Programs
Telephone #	Email address		FAX #
915-886-6509	shonts@anthonyisd.net		915-886-2420
<b>Part 2: Certification and Incorporation</b>			

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

#### Authorized Official:

First name Steven	M.I. Last name Saldivar	Title Superintendent
Telephone # 915-886-6501	Email address ssaldivar@anthonyisd.net	FAX # 915-886-2420

Signature (blue ink preferred)

Date signed

*Steven Saldivar*

2/2/18

Only the legally responsible party may sign this application.

**Schedule #1—General Information**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

#	Schedule #	Class/ Object Code	A	B	C	D
			Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost ( %):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Anthony Elementary School  
 Anthony Middle School  
 Anthony High School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

The Vision of Anthony ISD's Committee is "To Prepare all Learners for a Digital World". The need to develop and incorporate content lessons that effectively use creativity, communication, collaboration, and critical thinking rely on the use of technology. Accessibility in general education settings for all populations is a critical need for Anthony ISD. The students' access to technology at AISD is inadequate. Currently, there are no devices dedicated to classrooms, or students in our secondary campuses. Teaching and learning are negatively impacted by the lack of access to digital content. Technology is priorities for transforming learning to student-centered, technology integrated learning.

The district currently has a small lending program for Migrant students, and also a check out program for Chromebooks that were purchased with state and local funds operating through library check out at Anthony Middle School. However funding is insufficient to implement a lending program that will allow the students identified with the greatest needs (Economically disadvantaged and English Learners) to access technology and digital content at home. The Goals of the Technology Lending Grant align specifically to the goals identified in the District's Technology Plan, including: "Technology will expand and enhance teaching and learning in the classroom", and "Effective and efficient integration of technology into the curriculum and instruction". The district has successfully managed the Chromebooks through our library inventory control. .

The LEA plans to use local and Instructional Material allotment to purchase additional technology labs, and devices for access within the classrooms, however the funds are insufficient for our needs. Priorities for the use of local and EMAT funds will be given to Anthony Middle School technology purchases for classrooms. The LEA has already provided dedicated technology devices to all teaching staff.

Grant funds would be used to address deficiencies based on the district needs assessments. Specifically:

- The district lacks the technology equipment required to provide Economically Disadvantaged and/or EL student's digital access from home.
- Students are unable to gain full use of all the district's online resources and curriculum that are available or assigned by teachers.

The district plans to use grant funds to purchase Chromebooks and portable Wi-Fi hotspots for lending to allow students to access the internet off campus. Based on a recent survey, Anthony Elementary currently has approximately 25% of Economically Disadvantaged/EL families who do not have a computer or internet at home. Anthony Middle School has 24%, and Anthony High School approximately 10% without digital access. About 80% of the devices that are available at home are cell phones, which have proven to be inadequate for content based digital inquiry and assignments. The LEA will maintain and check out devices to Economically Disadvantaged students, and also provide a portable Wi-Fi hotspot that extends the classroom by providing managed broadband access for homework assignments, educational tools, online reference materials, and access to translation for Limited English Students.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Grant funds would be used to supplement our technology program by allowing more technology to go home with students who do not have access at home. Home access will extend the learning, and will show families the power of digital learning tools and encourage parents to be engaged in creating a better future for themselves, and their children. The devices will be issued district wide.

Digital content has been purchased and is available for the content areas offered at our secondary campuses, however, the LEA does not have a sufficient number of accessible devices for the students to access that content at school or at home, and as previously mentioned, the personal devices that students are equipped with, are not equitable or reliable and have proven inadequate

Students are currently allowed to use personal devices in the classroom, however the LEA is familiar with some of the issues with BYOD (bring your own device) programs. The major issue is that the devices the students are equipped with are cell phones, which often prove inadequate for the intentions of digital curriculum and lessons.

Anthony ISDs plan for managing district wide technology lending:

1. Prior to students checking out a device, a meeting will be held with the parent (s) and an agreement will be signed.
2. Students must be cleared by their classroom teachers (through a short quiz and checklist) as having mastered the grade level Digital Citizenship strand for the Technology TEKs before they will be considered for technology check out.
3. The device inventory will be maintained through the library inventory control system (currently Hayes software management) for check in and check out. Devices will be tagged with the bar code and managed the way we manage library materials.
4. Management of the internet WiFi service will be fully managed by the provider, who will ensure CIPA compliant filters as well as education only content.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 071906	Amendment # (for amendments only):
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section, 32.301	
Grant period: May 1, 2018, to August 31, 2019	Fund code: 410

**Budget Summary**

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$10000	\$0	\$10000
Schedule #9	Supplies and Materials (6300)	6300	\$38455	\$0	\$38455
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600)	6600	\$0	\$0	\$0
Total direct costs:			\$0	\$0	\$0
3.189 % indirect costs (see note):			N/A	\$1545	\$1545
Grand total of budgeted costs (add all entries in each column):			<b>\$48455</b>	<b>1545</b>	<b>\$50000</b>

**Administrative Cost Calculation**

Enter the total grant amount requested:	\$50000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	
This is the maximum amount allowable for administrative costs, including indirect costs:	\$7500

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

**Professional and Contracted Services**

#	Description of Service and Purpose	Grant Amount Budgeted
1	(6259) HotSpot Wireless Wifi Service – Internet Services for students currently without home internet access. (50 subscriptions x \$20 per month x 10 months)	\$10000
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$10000
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$0
(Sum of lines a and b) Grand total		\$10000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #9—Supplies and Materials (6300)</b>		
County-District Number or Vendor ID: 071906		Amendment number (for amendments only):
<b>Supplies and Materials Requiring Specific Approval</b>		
		<b>Grant Amount Budgeted</b>
6300	Total supplies and materials that do not require specific approval: Technology Hardware – Not Capitalized	\$38455
	105 Portable Computing Device Bundles – 50 Wifi Devices	
<b>Grand total:</b>		<b>\$38455</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #10—Other Operating Costs (6400)</b>		
County-District Number or Vendor ID: 071906		Amendment number (for amendments only):
<b>Expense Item Description</b>		<b>Grant Amount Budgeted</b>
6400	Operating costs that do not require specific approval:	\$
<b>Grand total:</b>		<b>\$</b>

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #11—Capital Outlay (6600)**

County-District Number or Vendor ID: 071906

Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>66XX—Computing Devices, capitalized</b>				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
<b>66XX—Software, capitalized</b>				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
<b>66XX—Equipment, furniture, or vehicles</b>				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
<b>Grand total:</b>				<b>\$</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Student Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	866	99.9 %	District Data
Limited English proficient (LEP)	217	25.0 %	
Disciplinary placements	7	0.8 %	
Attendance rate	NA	96.3 %	
Annual dropout rate (Gr 9-12)	NA	0.5 %	

**Part 2: Students To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
48	61	47	73	73	55	71	67	71	66	69	48	55	63	867

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The needs assessment process for Anthony ISD includes multiple meetings of the District Improvement Committee, as well as the District Technology Committee. Data from multiple sources, including the TAPR, PBMAS, and surveys are disaggregated and analyzed. The process of assessing needs occurs in phases.. During the last phase, the committee analyzes and prioritizes the needs.

The first phase gathered information on inventory, which included the physical location and age of hardware by campus.

The inventory of Anthony Elementary revealed: 1) each classroom has 2 PCs 2) there are two computer labs equipped with 25 computers each 3) 105 IPADs are available for checkout to use on campus 3) all of the hardware is less than 3 years old.

Anthony Middle School inventory was as follows 1) 5 classrooms (30%) were equipped with 2 PCs, which were older than 5 years 2) the remaining classrooms did not have any dedicated devices 3) there are 25 IPADs available and 40 Chromebooks to be shared by the campus 4) one computer lab with 28 recently purchased PCs 5) an additional computer lab with 22 PCs that are less than 3 years old.

Anthony High school inventory indicated 1) 1 classroom with 2 PCs less than 3 years old 2) 2 classrooms with PCs that are older than 5 years 3) a computer lab with 24 computers that are less than 3 years old 4) 18 PCs for shared use in the library 5) an IPAD cart with 25 devices for campus use 6) 2 carts with 25 Chromebooks for shared use.

Surveys were distributed to teachers, students, and the families of current students. The purpose of the surveys for teachers was to gain insight as to what obstacles the teachers faced in regards to digital transformation of their classrooms. The student and family surveys were intended to discover underlying issues with digital equality and accessibility that were faced out of the classroom. The SAMR model was the measurement tool used for assessing the current state of digital transformation in the classrooms, as well as the obstacles for use of technology within the classroom.

The survey data for classroom technology transformation was based on the SAMR model for technology integration in the classroom, there are four phases of technological integration. The beginning phase is the Substitutions phase, then Augmentation, Modification and Redefinition phase at the highest end of technology integration. The goal of Anthony ISD is to reach 100% of our classrooms in the Redefinition phase based on this model. Currently, data indicated that 19% of High School, 30% of Middle School and 17% of Elementary School teachers were at the ideal stage of technological integration in their classrooms (Redefinition stage). Currently, 43% of High School teachers, 10% of Middle School, and 33% of Elementary School teachers consider themselves to be in the Modification stage. 19% of High School, 40% of Middle School, and 46% of Elementary teachers are currently in the Augmentation stage. At the lowest end of the technology integration spectrum, based on this model, the Substitution stage, were 19% of High School teachers, 20% of Middle School Teachers, and 4% of Elementary school teachers. This is the highest end of the technology integration spectrum for the SAMR model.

Data in regards to home accessibility issues is as follows: 30% of Elementary school, 24% of Middle School, and 10% of High School students either lacking a device or internet connectivity at home.

The two most urgent technology needs at AISD were to alleviate the lack of technology available within the classrooms and lack of technology available for economically disadvantaged students at home.

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By TEA staff person:

**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	The district lacks the technology equipment required to provide Economically Disadvantaged/EL students who are lacking a suitable device while off campus.	The district would use funds to purchase additional devices to be available to students for checkout and utilized off campus to access online curriculum, conduct research, and complete class work, and assignments
2.	Many students are lacking home internet without which they cannot access digital tools and resources.	The district would use funds to provide WiFi Hot Spots for students without home internet access.
3.	Anthony ISD has 99% Economically Disadvantaged students enrolled. This creates digital inequality.	Devices will allow students who are Economically Disadvantaged to have equitable access to online tools, and curriculum.
4.	Based on the SAMR model, 48% of our teachers are at the bottom half of the SAMR model continuum, due to their inability to fully integrate technology. This is a direct impact of the lack of devices and internet for students.	With the increase in the number of students and parents/guardians who will be able to access the district resources at home, Teachers will be able to make use of the district's online resources and design lessons that will empower students to critically evaluate a variety of resources using digital tools.
5.	Due to limited technology resources specifically for the families of Economically Disadvantaged students, some parents lack technology access to students' academic work, testing scores, and attendance. This leads to less parental involvement for this group of students.	By providing technology equipment and Internet, the campus will allow access to the district's online resources will provide parents/guardians access to the district's Parent Portal. This will allow parents/guardians to view student's grades, attendance, and report cards. In addition, parents/guardians will be able to view and reply to teachers' comments and concerns on a regular basis. This will increase the communication that occurs between the teacher and the parents/guardians.

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**Schedule #14—Management Plan**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	Superintendent, Dr. Steven Saldivar, Ed.D. has over 25 years experience. He will obligate the district to the grant activities according to state regulations and will ensure that previously allocated state/local funds are not diverted from the campus because of its acquisition of grant funding.
2.	Director Technology	Alex Ramirez has over 15 years experience, and has a Bachelor of Science in Networking and Telecommunications. He will oversee the process for repair and monitoring and inventory.
3.	Director Sp. Programs	Sandy Honts will ensure compliance is maintained and lead program evaluation, with 5 years in current role. She has a Master of Science, with Administrative and Superintendent Certification.
4.	District Librarian	Librarian to oversee management of day to day process for checking in and out devices. 20 plus years. Masters degree in Educational Technology.
5.	Internet Service Provider	The ISP will monitor the CIPA compliant filters, with education only access. Provide usage reports as requested.

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Provide configured personal technology devices.	1. Purchase chrome books	06/01/2018	07/15/2018
		2. Purchase and initiate WiFi service	07/20/2018	08/01/2018
		3. Configure all hardware	08/05/2018	09/01/2018
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Communicate plan to stakeholders	1. Meet with district wide staff to communicate lending	08/10/2018	08/30/2018
		2. Advertise program to parent who do not have tech.	09/01/2018	09/07/2018
		3. Meet with parents of students	09/01/2018	09/20/2018
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Ensure targeted students have access off campus.	1. Advertise through counselors to target populations	08/15/2018	09/05/2018
		2. Identify student without home internet and devices	08/15/2018	08/30/2018
		3. Meet with parents for mandatory meeting	09/10/2018	09/20/2018
		4. Check out process	09/20/2018	06/05/2019
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Ensure maintenance of devices and internet	1. Create a schedule for maintenance and checks	08/01/2018	06/01/2019
		2. Perform checks of hardware	08/15/2018	06/01/2019
		3. Inventory hardware	09/15/2018	06/01/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Evaluate program and impact	1. Collect usage data	09/20/2018	06/01/2019
		2. Analyze data	09/20/2018	06/01/2019
		3. Meet for program modifications and evaluations	10/01/2018	06/01/2019
		4. Survey staff, families	12/15/2018	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Monitoring the attainment of goals and objectives:** Currently, the district has a management plan that is designed to achieve the objectives of programs on time and within budget. The management plan delegates the responsibility of monitoring the programs on an on-going basis to the assigned Director of Sp. Programs.. This procedure ensures the successful attainment of program goals and objectives. The assigned Director is required to track all milestones according to proposed timelines in order to ensure the district remains on target. Furthermore, a report is required to be generated by the Director that identifies the status of each milestone, outstanding practices, and possible challenges. Each challenge is required to include recommended strategies. Once prepared, this report is reviewed with the participating program staff.

**Adjustment to plan for attaining goals and objectives when necessary:** In order to ensure feedback and continuous improvement, participating staff are required to meet regularly with campus staff (i.e. teachers, counselors, etc.) to collect feedback pertaining to the proper implementation of identified activities. It is of high priority for the district to meet the needs of the students and ensure that all funds are utilized to their maximum potential. Thus, feedback is essential in monitoring the program's effects. The stakeholders are required to review the information gathered to determine whether adjustments to the program need to be implemented.

**Communication of Program Adjustments:** Adjustments made to programs are communicated to participants via email, school messenger, and scheduled meetings. Email correspondence is sent to all participating campus staff, parents/guardians, and students. In addition, students are provided a notice in English and Spanish to take home to their parents/guardians detailing the adjustments being made to the program plan.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The project will be coordinated with similar or related efforts using existing resources and facilities. Currently, the district has a technology lending program that is available throughout the district. The district also has a small lending program through the Middle School Library. The same programs will be utilized for the planned project. This program was implemented utilizing Migrant funds. In addition, the students are able to utilize their equipment to access free Internet at public entities such as: public libraries, local restaurants, community centers, etc. Unfortunately, these resources are insufficient to provide targeted students who need dedicated access to a device. Therefore, the grant funds are greatly needed to implement a program that will allow students access to technology and digital content and increase the student-to-technology lending ratio.

The district has aligned resources such as software, personnel, and materials, to maximize resources. Communication between all stakeholders in regards to the program and process have begun and will help sustain the efforts. The district and campus will coordinate multiple federal and state programs and local funds to better serve the needs of their teachers and students. Technology equipment purchased through federal and state funds will also be utilized to allow students and teachers to use the computer equipment during and beyond the school schedule.

District staff are committed to the success of the program, and are in agreement with the goals, objectives, and activities. To ensure commitment, the district will support teachers by providing professional development, technology support and modeling as necessary.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Technology Work Log	1.	Hardware configured for student access to curriculum at home
		2.	List of resources available to access at home.
		3.	Devices have been configured with internet, including safety protocol.
2.	Signed Technology Lending Agreement	1.	Data on number of students using devices.
		2.	Agenda of participants with documentation on file.
		3.	
3.	Signed Web Access Agreement	1.	Data on devices accessing internet from home.
		2.	Reports on usage of particular educational websites.
		3.	
4.	Hardware Inspection Logs	1.	Technology inspection log
		2.	Service logs
		3.	
5.	Inventory Logs	1.	Locations of devices
		2.	Length of possession for devices
		3.	Lost or damaged device reports

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Processes for collecting data:** Methods of evaluation include objective performance measures and indicators of accomplishment that relate to the results of the project and produce quantitative and qualitative data. The district will use objective performance measures and indicators of program accomplishment that are clearly related to the intended results of the program. A wide range of evaluation instruments will be used to identify program accomplishments, refinements, or failures. The district will collect both quantitative (i.e. signed agreements, surveys, work and inventory logs, test scores, report cards, class work, PEIMS Reports) and qualitative data (i.e. classroom observations, surveys, and testimonials) in order to determine if they are on target to meet the identified objectives and milestones of the program. The evaluation design includes processes for collecting data, including program-level data (such as program activities and the number of participants served) and student-level academic data (such as achievement results and attendance data). The district will solicit feedback from teachers, students, and parents/guardians. These individuals will be asked to provide information on the impact on instruction and learning. The district will review this data along with student achievement results, attendance data, as well as test results, report cards, graded class work, and PEIMS reports to determine whether the district has shown positive improvements.

**Identification and correction of problems with project delivery throughout the project:** The formative evaluation processes outlined in the application provide for the identification and correction of problems. The district will provide quarterly progress reports in order to determine the status of the following: degree of planning, implementation, and evaluation of the program; number and percent of students benefiting; level of the curriculum and instruction that is utilized; the strengths and weaknesses of the program; recommendations for modifying or improving the program as a result of ongoing evaluation activities; and the level of compliance. This formative process will provide the opportunity to identify and correct problems on a timely fashion throughout the grant cycle. This data will provide the avenue to determine performance outcome. An analysis will be conducted to analyze the Strengths, Weaknesses, Opportunities, and Threats. The analysis will utilize the objectives of the program to identify the internal and external factors that are favorable and unfavorable for each objective. The Director of Sp. Programs will meet with the Superintendent, Librarian, and Director of Technology Services to develop an action plan to strengthen and improve the program. The Director will follow-up with each individual to ensure appropriate actions are being implemented.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In order to facilitate the lending program, the LEA will send a notice to each of the eligible student's parents/guardians notifying them of the availability of portable devices and Internet service that can be provided to the student for use at home. Parents/guardians interested in participating in this program on behalf of their child will be required to sign a District Technology Lending Agreement and a Web Access Agreement, if Internet access is also needed. This agreement will state that the parents/guardians will agree to monitor the student's use and ensure that the equipment/Internet is used solely for educational purposes by the student. The students will be taught safe practice, responsible, legal, and ethical behavior while using digital tools and resources. Furthermore, parents/guardians will be required to attend a meeting with their child to review the guidelines and expectations regarding the use of technology.

Items that will be discussed include:

- Proper care and maintenance of the device;
- Allowable use of device;
- Steps for reporting issues with device;
- Availability of Internet access at home;
- Internet Safety; and
- Returning of device to district.

Once the parent/guardian has signed and returned the District Technology Lending Agreement and/or the Web Access Agreement, the student will be issued a device, which will include the power cord and carrying case. In addition, if Internet access is being requested, a HotSpot wireless device will be issued. The HotSpot wireless device will be able to be plugged into the portable device to provide students with Internet access in order to access electronic instructional materials. The district will require periodic inspection of both the computer and the wireless device, for inventory purposes, and to ensure they are intact. The HotSpot wireless device will be required to be returned with the portable device at the end of the school year.

Funds obtained through the g will be utilized to purchase: Laptops; Carrying cases; WiFi portable devices, computer storage carts. Grant funds will also be used to purchase a multi-year insurance policy that will cover equipment for up to three years. The multi-year premium will be payable as a single invoice received during the grant period. This will extend the life expectancy of the devices for up to a minimum of three years. These additional resources along with the current available technology will ensure the strategies and activities are of sufficient quality and depth to ensure that the district is able to meet the goals and objectives of this proposal.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**TEA Program Requirement 1:** Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district staff reviewed their Technology Plan and Campus/District Improvement Plans in order to ensure that the goals and objectives of the Technology Learning Grant, aligned with the existing mission and goals of the district. The program activities and requirements relate directly to the program goals, local objectives, and strategies that have been outlined in the District's Technology Plan and District Improvement Plans. The following are examples of the existing goals, mission, and objectives that were previously identified on the aforementioned plans:

**Sample Goals from Technology plan on file with TEA:**

**Goal 1:** Technology will expand and enhance teaching and learning in the classroom

- **Objective 1.1:** 100% of teachers will integrate technology TEKS into instruction
- **Objective 1.2:** Students and teachers will have access and an opportunity to participate in distance learning and online instructional opportunities

**Goal 3:** The administration will provide leadership for the district in effective and efficient integration of technology in curriculum and instruction

- **Objective 3.1:** Integrate technology into all classrooms, campuses and district planning

**Sample Goals for District Improvement Plan:**

**Goal 2:** Anthony ISD will provide a program of high quality, research based instruction based on assessment of student progress.

- **Objective 2.1:** AISD will integrate research based instructional software to support progress monitoring, differentiated instruction and instructional interventions.
- **Objective 2.4:** AISD will ensure all students, including sub groups and special populations receive interventions and support as required.
- **Objective 2.7:** AISD will support creative and innovative inquiry based learning for all students.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**TEA Program Requirement 2:** Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will provide residential Internet access to students that have been identified with the greatest need and whose parents/guardians have signed a Web Access Agreement. Funds obtained from the grant will be utilized to purchase HotSpot wireless devices. The HotSpot wireless device will offer the students a convenient compact device that can be placed near the Chromebook in order to access the Internet.

In addition to purchasing the device, the district will pay the monthly subscription in order to maintain access to the Internet for the student. The Hotspot wireless device will be required to be returned with the Chromebook at the end of the school year for inventory purposes.

The Internet Service Provider will provide safe, filtered, reliable internet access outside the classroom to complete school assignments and homework. The plan includes full management. An assigned and experienced education program manager will be available to assist the user. The internet service will provide CIPA compliant filters and access to education only content.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In reviewing the purpose of the TLP, the district was able to ensure that the program would align with current curriculum, instruction, and classroom management policies and/or practices at the participating campus. Teachers that demonstrated strong classroom management skills whose students remained organized, orderly, focused, attentive, on task, and academically productive during classroom instruction were selected to participate in the program.

The increase in technology will be utilized to enhance instruction and increase the availability of resources to students at home. The online supplemental materials that students will have access to for studying, writing, or researching will serve to keep students interest focused on learning. This will foster a holistic-learning approach that the campus encourages in each of their classrooms.

**Curriculum:** Currently, all content has digital components that were purchased with the core subject curriculum. Teachers will create in depth, student-centered, technology integrated learning opportunities. Instructional coaches and campus administration will ensure rigor. Supplemental software such as Don Johnson Snap and Read will assist in translation. Intervention software such as Achieve 3000, Renaissance and I Station can also be utilized. Students can also access credit remediation and virtual coursework.

**Instruction:** Class instruction consists of a combination of lectures and hands-on activities that students are able to utilize their portable devices to participate in. The lectures allow the teachers to first explain and demonstrate the classroom assignment to all of the students. This is followed with student hands-on activities which allow the students to demonstrate to the teacher their understanding of the assignment. Students are able to connect their portable device to the classroom projector, where applicable, and demonstrate the process they utilized to complete problems and share their results with the classroom.

**TEA Program Requirement 4:** Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Teachers currently plan effective lessons that incorporate the technology TEKS. While projecting visuals, interactive problem solving strategies and allowing students to interact with technology, the teachers are able to differentiate lessons, and assign project based learning assignments. Students and teacher share hardware to solve word problems, access intervention software, and for students who need it, provide English Language translation through the devices. With equitable access to technology at home, the teachers will be able to assign research, inquiry projects, and differentiated lessons for completion out of class. The current foundational curriculum was purchased with the digital components. Most classrooms have experienced enhancement through technology, but the direction is that technology be used to transform learning.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**TEA Program Requirement 5:** Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Anthony ISD infrastructure and technical support is adequate to support students anticipated devices. The district consists of an administrative building and three campuses. The three campuses include an Elementary School, a Middle School and a High School. Our enrollment averages about 865 students for the entire district. All classrooms and administration has internet capability by either LAN port or Wireless connectivity.

The District connectivity is managed by a centralized distribution facility at the Middle School which hosts our Internet Service, DNS/DCHP, Wireless Controller, Telephones and Various File Servers. Our Internet bandwidth is at 300 Mbps. There is a 10 GB backbone between the campuses and the administrative building with 100mbps/1GB POE Switches at each location. There is wireless connectivity throughout the district. Wireless network delivers 802.11ac and have a physical data rate of up to 800 mbps at 2.4GHz and up to 1733 Mbps at 5GHz with Up to 512 concurrent clients per access point. There are 70 access points distributed throughout the district.

Our technology support department is trained and capable of assisting students and families in the use of all their devices. The Wi-Fi provider will provide 24/7 support.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 071906

Amendment # (for amendments only):

**TEA Program Requirement 6:** Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Administration of grant:** The Project Director or Special Programs will be responsible for administering the Technology Lending. She will ensure the district adheres to the requirements of the grant and remains in compliance with the Texas Education Agency. Director of Technology Services is to provide technological support and will oversee all aspects of the development, implementation, and management of the program to include: inventory of equipment; installation of software and security blocks; and routine maintenance.

**Check-out and check-in process:** A notice will be sent to each of the selected students' parents/guardians notifying them of the availability of Chromebook to be checked out. The length of the checkout will be based on need. Monthly monitoring for the need will verify that equipment is still needed. In cases of competing need, priority will be given to EL, Economically Disadvantaged students. Parents/guardians interested in checking out a Chromebook for their child will be required to attend complete a District Technology Lending Agreement, which provides that the student and the parents/guardians agree not to misuse the equipment and agree to practice safe, responsible, legal, and ethical behavior while using digital tools and resources. Furthermore, parents/guardians will be required to attend a meeting with their child to review the guidelines and expectations regarding the use of technology. Items to be discussed will include: Proper care and maintenance of the Chromebook; Allowable use of the Chromebook; Steps for reporting issues with the Chromebook; Availability of Internet access at home; Internet Safety; and Returning of the Chromebook to district. Once the parent has signed and returned the District Technology Lending Agreement to the participating teacher, the student will report to the campus library, where they will be issued a Chromebook by the Librarian. Families of the targeted students who do not have access to the Internet will also be issued HotSpot wireless devices. At the end of the school year, each teacher who has assigned a student a Chromebook will be required to inventory all returned equipment from each student. All inventory will then be submitted the Librarian, where the inventory will be restored to original condition and made ready for the same student to utilize during the following academic school year.

**TEA Program Requirement 7:** Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point

**District will account for technology lending equipment according to local policy:** The district shall conduct an annual physical inventory of all Chromebooks and Hotspots wireless devices. The results of the inventory shall be recorded in the district's files and library inventory control system. Reimbursement and/or replacement shall be made for all instructional materials determined to be lost. *Texas Administrative Code: 19 TAC 66.107(a)*

As per the signed agreement, the student must return the issued device to the library at the designated time or when the student withdraws from school. Each student and his/her parent or guardian is responsible for any device not returned in an acceptable condition to the campus. A student who fails to return in an acceptable condition any device shall forfeit the right to free instructional materials and technological equipment until the device previously issued but not returned in an acceptable condition is paid for by the student, parent, or guardian.

If the device is not returned in an acceptable condition and payment is not made, the district may withhold the student's records, but shall not prevent the student from graduating, participating in a graduation ceremony, or receiving a diploma. However, in accordance with Student Records (Policy FL) and Public Information Program Access To Public Information (Policy GBA), students have a right to copies of any and all district records that pertain to them.

**Insurance:** In addition, the district will use grant funds to purchase a multi-year insurance policy that will cover equipment for up to three years. The multi-year insurance premium will be payable as a single invoice received during the grant period. This will extend the life expectancy of the devices for up to a minimum of two years; thus, allowing more students to benefit from the use of the devices.

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